



MONTHLY ATTENDANCE CHART



Teacher: _____ Class: _____ Month: _____ Year: _____

No.	STUDENT NAME	DAYS OF THE MONTH																																TOTALS				
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15																						
		16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	P	A	L	E	U																
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LEGEND

- ☐ P = Present
☐ A = Absent
☐ L = Late
☐ E = Excused
☐ U = Unexcused

SUMMARY (TOTALS)

P	A	L	E	U
TOTAL STUDENTS: _____				

NOTES

☆ Every Day Counts! ☆